

Decision Number: 12 (2015/16)

## Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012

### **Subject: Medical Examinations for Applicants of Hackney Carriage and Private Hire Driver Licenses**

#### Details of Decision taken

Letters were sent to seven Medical Practices in the District inviting them to submit proposals whereby the practices would be considered to carry out the above Medical Examinations for the next three years. Two replies have been received which have been considered. One from the existing practice carrying out medical examinations and one from Amherst Medical Practice. Details have been submitted which will have a direct bearing on the drivers and Sevenoaks District Council as a retainer fee will need to be paid. The medical tender will be offered to Cedars Surgery due to the cost and experience to begin from 1st September 2015.

#### **Reason for Decision:**

Lowest cost for Medical Examination, lowest retainer fee requested and a track record of carrying out satisfactory medical examinations.

#### **All Documents considered:**

Invitation to submit proposals, two letters and documents of submission

#### **Details of any alternative options considered and rejected by the Member when making the Decision:**

Not applicable

#### **Legal Implications and Risk Assessment Statement**

This practice has been used for the past few years. The contract has been offered to seven medical practices and there were 2 responses. The practice who will be offered the contract offers value for money and experience.

#### **Equality Impacts**

The decision recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

#### **Local Member (s), other Portfolio Holders and/or Directors/Heads of Service Consulted**

Richard Wilson – Chief Officer Environmental and Operational Services

#### **Details of any conflicts of interest**

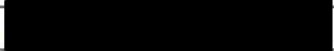
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**a) declared by any executive member who is consulted by the Decision Taker**

**b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict**

<b>Decision taken by:</b>	Councillor Firth - Portfolio Holder for Legal and Democratic Services
<b>Signed by Portfolio Holder</b>	
<b>Date of Decision</b>	24 <sup>th</sup> August 2015
<b>Record made by:</b>	George Lewis
<b>Date of record:</b>	26 August 2015

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